



STATE OF INDIANA

DEPARTMENT OF ADMINISTRATION Commissioner's Office

Mike Braun, Governor

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204

Award Recommendation Letter

Date: May 18, 2026

To: Jennifer Jansen; Procurement Director
Indiana Department of Administration

From: Angie Alexander, Procurement Consultant,
Indiana Department of Administration

Subject: Recommendation of Selection for RFP 26-85172,
Pharmacy & Nursing Assistance Program

Based on its evaluation of responses to RFP 26-85172, it is the evaluation team's recommendation that Parkdale Aftercare LLC be selected to begin contract negotiations to administer the Contract for the Pharmacy & Nursing assistance Program for both Scope(s) of work: Indiana State Nurse Asst Program (ISNAP) & Impaired Pharmacist Asst Program (to be referenced as "pharmacy" below).

The terms of this recommendation are included in this letter.

Estimated 4-year Contract Value for both Scopes: \$3,034,560.00
Estimated Total Contract Value (including optional 1 year extension): \$ \$3,823,525.00

Broken out as follows (without option years included):

ISNAP: 2,877,600.00
Impaired Pharmacist Asst Program: \$156,960.00

Parkdale Aftercare LLC had included an IVOSB provider for both scopes. The provider for these services on both ISNAP & Impaired Pharmacist Asst Program will be Quest 4 Electronics. The specifics are listed below:

ISNAP: \$2,072.00; 4-year value
Impaired Pharmacist Asst Program: \$37,932.00; 4-year value

The evaluation team received one (1) proposal for both Scopes from:

1. Parkdale Aftercare LLC

Both Scopes of the proposal were evaluated by the Indiana Office of Technology ("IOT"), Indiana Professional Licensing Agency (PLA), and IDOA according to the following criteria established in the RFP:

Criteria	Points
1. Adherence to Mandatory Requirements	Pass/Fail
2. Management Assessment/Quality (Business and Technical Proposal)	50
3. Cost (Cost Proposal)	30
4. Buy Indiana	5

5. Minority Business Enterprise Subcontractor Commitment	5 (1 bonus pt. available)
6. Women Business Enterprise Subcontractor Commitment	5 (1 bonus pt. available)
7. Indiana Veteran Owned Small Business Enterprise Subcontractor Commitment	5 (1 bonus pt. available)
Total: 100 (103 if bonus awarded)	

The proposals were evaluated according to the process outlined in Section 3.2 ("Evaluation Criteria") of the RFP. Scoring was completed as follows:

A. Adherence to Requirements

The proposal was reviewed for responsiveness and adherence to mandatory requirements. The proposal was deemed responsive and adhered to the mandatory requirements.

B. Management Assessment/Quality: Initial Scoring

The Respondents' proposals were each evaluated based on their respective Business Proposal and Technical Proposal.

Business Proposal

For the Business Proposal evaluation, the evaluation team considered the information the Respondent provided in the Business Proposal. These areas were reviewed to assess the Respondent's ability to serve the State:

- Company Financials
- References
- Experience Serving State Governments

Technical Proposal

For the Technical Proposal evaluation, the evaluation team considered the Respondent's proposal in the following areas:

1) ISNAP

- Scope of Work Section 2.4.2.1 – 2.4.2.6 Experience/Evaluation Techniques/monitoring/Utilization of current and existing programs/Intake and Referral Program
- Scope of Work Section 2.4.2.7-2.4.2.11 Education and Outreach/Virtual Presence/Marketing
- Scope of Work Section 2.4.2.12-2.4.2.20 Transition strategy/Structure/Staffing
- Scope of Work Section 2.4.3.1-2.4.3.5 Team Structure/Problem Resolution/Reporting

2) Pharmacist Assistance Program

- Scope of Work Section 2.4.2.1 – 2.4.2.6 Experience/Evaluation Techniques/monitoring/Utilization of current and existing programs/Intake and Referral Program
- Scope of Work Section 2.4.2.7-2.4.2.11 Education and Outreach/Virtual Presence/Marketing
- Scope of Work Section 2.4.2.12-2.4.2.20 Transition strategy/Structure/Staffing
- Scope of Work Section 2.4.3.1 – 2.4.3.5 Team Structure/Problem Resolution/Reporting

Due to receipt of one (1) proposal, the Scopes were evaluated collectively and the score(s) shown below are for both Scopes. The evaluation team's Round 1 scoring is based on a review of the Respondent's proposed approach to each section of the Business Proposal and Technical Proposal. The evaluation team issued MAQ and Cost Clarifications to Parkdale Aftercare LLC prior to finalizing Round 1 scores. The initial results of the Management Assessment/Quality Evaluation are shown below:

Table 1: Round 1 – Management Assessment/Quality Scores

Respondent	MAQ Score 50 pts.
Parkdale Aftercare LLC	34.25

C. Cost Proposal (30 Points)

The price points on the Respondent's Costs were awarded as follows:

Score =

- If Respondent's Cost amount is lowest among all Respondents, then score is 30.
- If Respondent's Cost amount is NOT lowest among all Respondents, then score is:

$$30 * \frac{(\text{Lowest Respondent's Cost Amount})}{(\text{Respondent's Cost Amount})}$$

The cost scoring as a result of the Respondents' cost proposals is as follows.

Table 2: Round 1 – Cost Scores

Respondent	Cost Score 30 pts.
Parkdale Aftercare LLC	30.00

D. First Round Total Scores and Shortlisting

The combined Round 1 MAQ and Cost scores from the initial evaluations are listed below.

Table 3: Round 1 – Total Scores (MAQ + Cost)

Respondent	Total Score 80 pts.
Parkdale Aftercare LLC	64.25

E. Second Round MAQ Scores

Scores remained the same after Clarifications were received and evaluated.

F. Post Best and Final Offer Opportunity – Final Round Cost Scores

The State elected to issue a Best and Final Offer (BAFO) request to Parkdale Aftercare LLC.

The cost scoring because of the Respondent's BAFO Cost Proposal is as follows:

Table 5: Round 2 – BAFO Cost Scores

Respondent	Cost Score 30 pts.
Parkdale Aftercare LLC	30.00

G. Round 2 - Total Scores

The combined final scores for Parkdale Aftercare LLC based on Round 2 Management Assessment/Quality and BAFO Cost Scores are listed below.

Table 6: Round 2 - Evaluation Scores

Respondent	MAQ Score	Cost Score	Total Score
Points Possible	50	30	80

Parkdale Aftercare LLC	34.25	30.00	64.25
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H. IDOA Scoring

IDOA scored the Respondents in the following areas: MBE Subcontractor Commitment (5 points + 1 available bonus point), WBE Subcontractor Commitment (5 points + 1 available bonus point), IVOSB Subcontractor Commitment (5 points + 1 available bonus point), and Buy Indiana (5 points) using the criteria outlined in the RFP. IDOA requested updated M/WBE and IVOSB commitments from the Respondents who submitted BAFO Cost Proposals. Once the final M/WBE and IVOSB forms were received from the Respondent, the total scores out of 100 possible points were tabulated and are as follows.

Table 7: Final Evaluation Scores

Respondent	MAQ Score	Cost Score	Buy Indiana*	MBE*	WBE*	IVOSB*	Total Score
Points Possible	50	30	5	5 (+1 bonus pt.)	5 (+1 bonus pt.)	5 (+1 bonus pt.)	100 (+3 bonus pt.)
Parkdale Aftercare LLC	34.25	30.00	5.00	-1.00	-1.00	5.00	71.25

* See Sections 3.2.5, 3.2.6, and 3.2.7 of the RFP for information on available M/WBE and IVOSB bonus points.

Award Summary

The term of the contract shall be for a period of four (4) years from the date of contract execution. There may be one (1) one-year renewal for a total of five (5) years at the State's option.

